



भा.कृ.अनु.प.-भारतीय प्राकृतिक राल एवं गोंद संस्थान
नामकुम, राँची-834010 ; झारखंड
ICAR- INDIAN INSTITUTE OF NATURAL RESINS AND GUMS
Namkum , Ranchi - 834010 (Jharkhand)



No.Admin.I/Rectt/232/17
To

Dated:

The Director(s)/Project Director(s)/of ICAR Institutes/Project Directorates/Bureaux/NRCs/ATAROs.

Sub:- Filling up of one post of Assistant in Level-6 in the Pay Matrix (Pre-revised PB-2, Rs.9300-34800+GP 4200) at ICAR-IINRG,Ranchi on deputation/transfer basis-reg.

Sir,

It is hereby brought to the notice of all the ICAR Units (ICAR-Research Institutes/Breaus/Complex/Project Directorates/AICRPs/ICAR-Manages KVKS) that One post of ASSISTANT in Level-6 in the Pay Matrix (Pre-revised PB-2, Rs. 9300-34800+GP 4200) under DR quota is lying vacant at this Institute which is to be filled amongst the eligible Assistants of your Institute Or Upper Division Clerks in PB-1, Rs. 5200-20200+2400(GP) of ICAR Hqrs/Institute having at least 10 years regular service in the grade.

The above vacancy will be filled up through deputation/transfer basis as per the guidelines issued by the Council vide Order No.33-8/2016-Estt.I dated 15.09.2017. Futher, it is also informed that the part of service rendered by the transferred employee prior to his/her transfer after availing the last promotion in the parent Institute shall not be counted for the purpose of his/her promotion to the next higher grade in the new Institute.

It is requested that the vacancy may kindly be circulated among the eligible Assistants of your Institute and transfer applications of desirous candidates who can be relieved immediately in the event of their selection may kindly be forwarded to this Institute in the proforma overleaf of the circular alongwith photocopies of their upto date APARs for the past five years. A certificate to the effect that no disciplinary/vigilance case is pending or being contemplated against the candidate may also be sent while forwarding the application. The last date of receipt of application is **12th February, 2018**. The last date will treated as crucial date.

This is being issued with the approval of Director.

Yours faithfully,


Sr.Administrative Officer

Copy to:-

- 1.The Deputy Secretary(Admn.),ICAR, Krishi Bhavan, New Delhi-110 001 for information.
2. The Dy. Secretary(Engg.), ICAR, Krishi Bhavan, Pusa, New Delhi-110012
3. I/c P.M.E. Cell, IINRG, Ranchi to upload the advertisement on Institute website.
4. Steno to Director

PROFORMA

**Application for the post of ASSISTANT at ICAR-IINRG, Namkum, Ranchi on
deputation/transfer basis.**

Sl. No.	Particulars				
1	Name (in block letters)				
2	Name of the Institute, where presently working				
3	Date of appointment as UDC on regular basis				
4	Whether permanent/temporary				
5	Date of birth				
6	Community (If, SC/ST/OBC, enclose Certificate)				
7	Educational Qualifications				
	Exam.	Board	Year	Division	% of marks
8	Service Particulars				
	Name of Institute	Post held	Scale of Pay	Period	Nature of duties attended
				From	To
9	Knowledge of work in computer				
10	Any other information relevant to the application				

I do hereby declare and certify that the information furnished above are correct and true to the best of my knowledge and belief.

**Signature of applicant with date &
Mobile No.**

Certificate to be furnished by the Head of Office

Certified that the information furnished by the candidate has been verified from the official service records of the candidate and found correct.

Signature with Seal of Office

Place:

Date: